

## **Access to the MAC - Submission Guideline**

The Royal and McPherson Theatres Society (RMTS)'s *Access to the MAC program* helps offset costs for local not-for-profit arts organizations to use the 772 seat McPherson Playhouse.

### **Statement of Purpose**

*Access to the MAC* aims to support local artists and arts organizations to create or refine artistic work, reach new audiences and build capacity to work in a mid-size theatre.

### **Program Goals**

- Provide access to the McPherson Playhouse for organizations for which cost is a barrier.
- Encourage the creation or development of artistic work.
- Support arts organizations in reaching new audiences.
- Build the capacity of arts organizations to produce work in a mid-size theatre.
- Encourage the use of the McPherson Playhouse.

### **Eligibility Criteria**

- Not-for-profit arts organizations based in the Capital Region with an arts mandate and an annual operating budget of less than \$1 million are eligible.
- For regular users of the McPherson Playhouse or the Royal Theatre, the proposed project must be in addition to regular activities in the theatres.

### **Program Details**

- Use of the McPherson Playhouse must be between July 1 2020 and Sept 15 2020
- Projects can include creation, rehearsal and/or performance.
- The RMTS Box Office must be used for ticketed events.
- A maximum of five days of theatre time will be awarded to an organization.
- An amount to offset costs for stage crew and front of house staff (if applicable) will be awarded for each day of theatre time awarded.

The program will not provide cash. The awarded amount will be considered a credit from which costs that are invoiced to the organization by the RMTS for stage crew and front of house staff will be deducted. Estimated budgets will be jointly developed by the RMTS and applicant organizations as part of the awards process. Costs beyond the estimated budget must be paid by the recipient organization. It is expected that some costs will be incurred by the recipient organizations for items such as insurance, overtime etc.

### **Project Examples** (Examples Only. Other projects within the guidelines will be considered)

- A theatre organization spends two days spacing, rehearsing and setting lights prior to a two day performance run of a new work.
- A dance organization spends a day to video a work on stage.
- A music festival expands its programming to present a headliner in the theatre.
- A theatre organization workshops new creation ideas for two days in the theatre.
- A classical music organization presents a one day concert in the theatre.
- A literary organization presents a one day spoken word event in the theatre.

## **Selection Process**

Awards will be determined by RMTS staff considering the program's goals and project feasibility.

Awards will be announced by May 6<sup>th</sup> 2019.

## **Acknowledgement/Follow up**

Successful applicants are required to acknowledge the Royal and McPherson Theatres Society in publicity related to their project.

Successful applicants are required to complete a survey to assess the impact of the initiative.

## **Application Deadline**

Monday, April 15<sup>th</sup> 2019 - 4:00 pm

Please return applications by email to [ajessiman@rmts.bc.ca](mailto:ajessiman@rmts.bc.ca)

Or by mail to:

Ainslee Jessiman- RMTS

302-1005 Broad St.

Victoria, BC V8W 2A1

## **Project Supporters**

The Royal and McPherson Theatres Society



## **Questions**

Please contact:

Ainslee Jessiman, RMTS Programming & Communications Associate

(250) 361-0802 or [rjoynt@rmts.bc.ca](mailto:rjoynt@rmts.bc.ca)

**Access to the MAC Application**

*Please submit completed form to [ajessiman@rmts.bc.ca](mailto:ajessiman@rmts.bc.ca) by 4:00 pm on Monday, April 15<sup>th</sup> 2019*

Project Name:

Organization Name:

Contact Name:

Contact Phone Number:

Contact email address:

Organization's Mailing Address:

Organization's website:

**Project Description (500 words or less)**

Please tell us about your project (e.g. collaborators, process, content, dissemination plans)

**Project Description continued (if needed)**

**Requested Dates**

Please detail your requested dates/times and theatre

use *Example: July 2 2020 - rehearsal (9 am to 5 pm)*

*July 3 2020 - tech/dress rehearsal (9 am to 5 pm)*

*July 4 2020 - performance (2 pm to 10 pm)*

**Organization Background (500 words or less)**

Please tell us about your organization. (e.g. mandate, milestones, personnel)